

# Course Proposal Form

Osher Lifelong Learning Institute at the University of Oregon



UNIVERSITY OF OREGON

My proposal is for the following site(s):

- Eugene/Springfield
- Central Oregon
- Portland
- All sites

I have a course/lecture that I would like to present.

I have an idea for a course/lecture that I would like to see offered through the OLLI program.

Date \_\_\_\_\_ Proposed by \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Course Subject or Title: \_\_\_\_\_

General description of course content: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If possible, please provide the following information:

1. Proposed course format (please check one):

- a) lecture and discussion
- b) seminar
- c) shared inquiry study group
- d) informal discussion group
- e) other (please describe) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Number of course/lecture meetings (i.e. single-session, four week series/course) \_\_\_\_\_

3. If possible, please attach an outline of the subjects or topics to be covered in each course/lecture meeting time.

4. Reading assignments, if any: \_\_\_\_\_

5. Audio-visual (or other) equipment required: \_\_\_\_\_

6. Presenter/Lecturer suggestions: \_\_\_\_\_

7. Presenter/Lecturer contact information: \_\_\_\_\_

If you have any questions about submitting a course proposal, please call the OLLI-UO program staff at 800-824-2714.

Once this form is received, it will be submitted to the curriculum planning committee for review at the next scheduled committee meeting.

Please feel free to drop this form off at any of the program site offices, or mail the completed form to the following address:

**Osher Lifelong Learning Institute**

Academic Extension  
1277 University of Oregon  
Eugene, OR 97403-1277

**800-824-2714 ▪ [osher.uoregon.edu](http://osher.uoregon.edu)**